

MINUTES OF THE NORWALK CITY COUNCIL MEETING ON 01-07-16
(Unabridged)

Mayor Tom Phillips called the City Council meeting to order at 6:02 p.m. Present at roll call: Erika Isley, David Lester, Ed Kuhl and Stephanie Riva. Jackie Livingston joined via phone.

(RC = roll call vote)

Staff present included: Marketa Oliver, City Manager; Jodi Eddleman, City Clerk; Jean Furler, Finance Director; Tim Hoskins, Public Works Director; Nancy Kuehl, Parks and Recreation Director; Greg Staples, Police Chief; Wade Wagoner, Planning and Economic Development Director; Ryan Coburn, Acting Fire Chief; and Jim Dougherty, City Attorney.

Mayor Phillips noted that items 6 and 7 are removed from the agenda and will be on the January 21st council agenda. Item 6c is removed from the consent and will be considered immediately following.

16-001 Lester approved the **agenda** as amended, Riva seconded. Voice vote carried unanimously.

Presentation(s)

Dave Stone from Bravo spoke to the council. Bravo is established under 28E agreements. 3.4 million dollars in funding to arts, cultural organizations. One of the programs that Norwalk has been involved in is connecting kids to culture which is funded by the Principal Charity Classic.

Welcome of Guests and Public Comment

With no one present wishing to speak, Mayor Phillips opened the City Council meeting.

16-002 Motion by Isley, seconded by Kuhl to approve the **minutes** of the December 17th regular council meeting. Voice vote carried unanimously.

Consent included **tax abatements; Resolution 0107-16-002** officially naming publication for the City of Norwalk for 2016; **Resolution 0107-16-003** releasing property from easement in the City of Norwalk; **Resolution 0107-16-004** ordering construction of certain public improvements, approving preliminary plans, and fixing a date for receiving of quotations for improvements known as the Beardsley Regional Detention facility Phase 1 clearing; and receipt of the November treasurers **report** and **expenditures**:

ARL	INTAKE	125.00	MENARDS	PAINT	57.71
APPLE INC	SUPPLIES	379.00	MIDWEST WHEEL	PARTS	116.95
ASI	TRASH SERVICE	52.50	MUNI SUPPLY	PARTS	3,763.80
B3 BUILDERS LLC	REFUND	468.27	NANCY KUEHL	SUPPLIES REIMB	12.72
BARCO MUNICIP	SUPPLIES	561.03	NATL REC	MEMBERSHIP	165.00
BARRACUDA	SERVICE	1,899.00	NWTC	MINUTES	218.55
BLUE TARP FINANCIAL	SUPPLIES	214.97	OCCUP HEALTH	RANDOM TESTING	43.00
CARPENTER UNIFORM	UNIFORM	663.70	OPTOMETRIC ASSOC	VISION BENEFIT	250.00
CITY BRAKE	P128 BRAKES	202.91	OVERHEAD DOOR	MAINTENANCE	362.00
CNM EQUIP	TOOLS	44.52	PURCHASE POWER	PURCHASE POWER	1,000.00
DSM IRON	MATERIALS	491.25	RANKIN COMM	HEADSET	1,123.30
DM METRO ELECTRIC	BEARDSLEY	590.21	REGISTER MEDIA	PUBLICATION	71.71
DORSEY WHITNEY	SERVICES	1,150.50	SHRED IT	ON SITE SERVICE	47.60
EXTERIOR METAL	LIBRARY ROOF	173,782.00	SIMPLEX GRINNELL	CITY HALL REPAIR	799.50
FEH ASSOC	LIBRARY ROOF	869.74	SPRAYER SPECIALTI	PARTS	212.06
FREEDOM TIRE	P131 TIRES	1,294.88	SPRINGER PEST	PEST CONTROL	68.00
GREGG YOUNG	P127 REPAIR	262.04	STANDRIDGE GROUP	PREPRINT EXP	515.00
HYDRAQUIP LTD	PARTS	32.12	STAR EQUIPMENT, LTD	EQUIPMENT	2,258.88

INDOFF INC	LABEL MAKER	493.68	STOREY KENWORTHY	TAX FORMS	150.72
IDOT	EQUIPMENT	1,172.16	DES MOINES REGISTER	SUBSCRIPTIONS	35.00
IOWA DIV LABOR	BOILER INSP	360.00	THE GRAPHIC EDGE	OPER SUPPLIES	890.85
IA WINDOW	CITY HALL	170.00	TRUCK EQUIP	CAMERA	305.00
JACKSON CREEK ENT	FOUNDERS' DIST	80,154.33	TYLER TECH	MAINTENANCE	17,657.47
JAMES OIL	FUEL	11,440.71	UNITY POINT	DRUG TEST	74.00
KABEL	HRA CHECKS	366.45	UNITYPOINT CLINIC	UNITYPOINT CLINIC	251.00
KELTEK INC	OPER EQUIP	461.00	VEENSTRA KIMM	ENG EXP	986.00
MATHESON TRIGAS	MATERIALS	67.82	VERIZON WIRELESS	NOV USAGE	2,147.03

November MTD Revenue:

General	281,105.19
Trust & Agency	1083.33
Road Use Tax	111,537.20
Special Revenue	63,672.56
TIF	230,217.03
HIDTA Forfeiture	0.00
Economic Development	1.79
Emergency Fund	2.02
Debt Service	110,235.03
Capital Improvements	131.98
Enterprise Funds	388,341.69
Equipment Revolving	0
	1,186,327.82

16-003 Motion by Lester, seconded by Kuhl to approve the **consent** agenda passed unanimously, RC.

16-004 Motion by Kuhl, seconded by Riva to approve **Resolution 0107-16-001** naming official depositories for 2016. Passed 4-0 with Lester abstaining.

Consideration of adoption council/staff committee appointments for the 2016 calendar year.

Some changes were made to the proposed assignments at the dais. Ed Kuhl and David Lester represent the city council on the City School committee.

Stephanie Riva will be the council representative on the Metro Advisory Committee.

16-005 Motion by Isley, Lester seconded. Voice vote carried unanimously.

Consideration of adoption of proposed 2016 meeting and City facilities closure schedule.

Some changes were made to the proposed schedule at the dais. The January 23 council workshop was removed from the schedule along with the December 29th council study session.

16-006 Motion by Lester, Isley seconded to approve the 2016 meeting and facilities closures schedule. Voice vote carried unanimously.

Consideration of resolution approving change order to the library roof replacement project.

Tim Hoskins explained to council that the change order was to remove insulation that had been damaged due to water leak.

16-007 Motion by Riva, Lester seconded to approve **Resolution 0107-16-005** accepting improvements known as Norwalk Public library roof evaluation and roof replacement.

Consideration of proposed ordinance amending the zoning ordinance related to garage requirements for apartments.

16-008 Motion by Kuhl, Isley seconded to approve consideration of the second reading of an ordinance amending the following section 17.10.060.2(D) of the zoning ordinance related to garage requirements for Multi-Family Dwelling-apartments passed unanimously, RC.

Creighton Cox of 12322 Winston Avenue representing the homeowners association addressed the council. He believes that 70% is still a high ratio. And pointed out that High Pointe is currently at a 50% of garage to unit ratio.

A 20% increase would likely make that infeasible or would decrease the amount of apartments made available for the citizens of Norwalk. He asked that the Council look at a two-tiered approach: Over 100 units, require a 50% ratio and under would be a 60 or 70% ratio.

Phillips asked if there was a desire to change the ratio and there was none.

16-009 Motion by Livingston, Isley seconded to waive the third reading of **Ordinance 16-01** amending the following section 17.10.060.2(d) of the zoning ordinance related to garage requirements for multi-family dwelling – apartments passed unanimously, RC.

Consideration of proposed ordinance providing for the vacation of a portion of the road known as Masteller Road with the City of Norwalk.

Lester asked Jim Dougherty if the legal description was correct in the ordinance. Dougherty said the drawing is correct and that the legal has been put together for that. And advised the council that they could vote on the drawing presented to them.

16-010 Motion by Livingston, Kuhl seconded to approve consideration of the second reading of an ordinance providing for the vacation of a portion of the road known as Masteller Road within the City of Norwalk, Iowa passed unanimously, RC.

Wagoner let the council know that he had received a phone call on Thursday from Scott James. James would be more comfortable if the council passed the second reading and not the third until a development agreement was adopted.

Scott McMurray of United Properties said they would like to see the second and third readings adopted so that they can continue on with the plans.

16-011 Motion by Livingston, Isley seconded to waive the third reading of an ordinance providing for the vacation of a portion of the road known as Masteller Road within the City of Norwalk, Iowa. Motion to waive the procedural requirement of proceeding to a third reading failed 3-2 with Lester and Kuhl voting against.

NCIS Project Update

Hoskins said that on Wakonda, any work the contractor could do now would not meet SUDAS standards and the project has been buttoned up for the winter. Phillips noted that they continue to incur fines during the course of the winter.

Hoskins said they continue to accrue and it will be a decision of the council on how they wish to levy those damages.

Livingston left the meeting at 6:35 p.m.

Reports

Ed Kuhl March 13th at St. John's there will be an event from 11:00 until 2:00 and it would honor Scott Havens from Scott's Foods.

Chief Coburn said in December two firefighters completed the Tri-City fire Academy and have started EMT training.

Chief Staples said there is a reception for Officer Metzger on January 11th from 4 to 5:30.

Phillips asked if we could get money for Jazz in July from Bravo and Kuehl will check into it.

Adjournment

16-012 Motion by Lester, seconded by Riva to **adjourn** at 6:38 p.m. passed unanimously on a voice vote.

Tom Phillips, Mayor

Attest:

Jodi Eddleman, City Clerk